

DEPARTMENT OF TRADE AND TAXES, GOVT. OF NCT OF DELHI
VYAPAR BHAWAN, ITO, NEW DELHI
(HR BRANCH)

Sub: Minutes of the Review Meeting

Please find enclosed herewith Minutes of the Review Meeting held on 08.12.2017 at 3:30 PM under the Chairmanship of the Commissioner (State Tax) for information and necessary action.


ASSTT. COMMISSIONER (HR)


No.F.ACTT/HR & Zone-I to V/T&T/2015-16/12609-12615

Date: 14-12-17

Copy to:-

1. All SCTT/ACTT/JCTT/Ward/Branch Incharges.
2. Controller of Accounts.
3. PS to CVAT
4. ✓ Jt Director (IT), EDP Branch with request to upload the minutes on the department's website.
5. PS/PA to Spl. /Addl. / Jt Commissioner with request to forward the minutes to all wards Incharges of their concerned zone.
6. Asstt. Commissioner (System)
7. Guard File.


15.12.2017


AD (Sachin)


18/12/17

3443/EDP
18/12/17

MINUTES OF MEETING

Minutes of review meeting Chaired by Commissioner (State Tax) with Spl. Commissioner, Addl. Commissioner and Jt. Commissioner, held on 08-12-2017.

Sr. No.	Issues Discussed	Decision Taken	Action to be Taken By
1.	Refund Cases	It was reiterated and requested that all the Zonal Incharges to make an all-out effort to finish refund cases of their zone at earliest.	All Zonal/ Ward Incharges.
2.	PGMS	During the meeting, the efforts of HR Branch has been appreciated for disposal of PGMS cases and desired that the Zonal Incharges need to improve the time line of disposal.	All Zonal Incharges.
3.	Court Cases	It was decided that in case of adverse order of Hon'ble Courts, the department should explore the possibility of going in Higher Courts after considering merits of the cases in a time bound manner.	All Zonal Incharges.
3.	Recovery related issues.	As regard to recovery cases, it has been decided that:- <ul style="list-style-type: none">The Zonal Incharges/ Ward Incharges may identify cases where amount is recoverable from the list of recovery cases and focus on same.Lists of more than one crore amount of recovery cases to be prepared with details.It was desired that all the Zonal Incharges to give personal attention to recovery case of their Zones and requested to come with ABC analysis of recovery cases in next meeting.The status of recovery in respect of Zonal Incharges of Zone-3, 5,6,7,8 need to be improved.	All Zonal/ Ward Incharges All Zonal Incharges All Zonal Incharges All the concerned Zonal Incharge.
3.	OHA related issues.	As regard to OHA related issues, it has been decided that:- <ul style="list-style-type: none">Cumulative figure regarding remanded cases may also be added in progress report of OHA cases.	Spl. Commissioner (OHA)


12/12/17

		<ul style="list-style-type: none"> In view of huge pendency of OHA cases, view to be taken for increasing the number of SOHAs. 	Spl. Commissioner (HR)
4.	GST related issue	It was desired that Proper Officers for refund cases under GST Act to be appointed at earliest.	Asstt. Commissioner (HR)
5.	VAT related issues.	<p>It was also decided during the meeting that:-</p> <ul style="list-style-type: none"> The Ward Incharges should examine the case with due caution while allowing the downloading of C-Forms and follow all the rules/ guidelines/ circulars/ directions issued in this regard. All the documents should be carefully scrutinized by Ward Incharge in such cases where huge revenue involved. It was desired that an advisory may be issued regarding assessment, as it has come to notice that the assessing authorities are doing double assessment in some cases i.e. assessment as per Form 9 & assessment after issue of notice u/s 59(2) of DVAT Act. 	<p>All Ward Incharges</p> <p>All Ward Incharges</p> <p>Spl Commissioner (Policy).</p>

It was further desired that Action Taken Report be furnished by all the Concerned at least 24 hours before the next meeting.


 ASSTT. COMMISSIONER (HR)

