

GOVERNMENT OF THE NCT OF DELHI
DEPARTMENT OF TRADE AND TAXES
(GST-Policy branch)
VYAPAR BHAWAN: I.P. ESTATE: NEW DELHI-02

F.3(378)/Policy/VAT/2013/ 1514-1518

Dated: 13/2/18

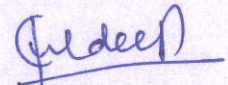
Circular No. 21 of 2017-2018

Sub: Regarding receipt of Statutory Forms by ward officers.

It has been brought to the notice that some of the ward authorities are not receiving the original statutory forms for processing the refunds as the assessee/authorised representatives are not entertained without prior appointment or notice.

In this context, all ward officers are hereby directed to ensure receiving of statutory forms submitted by dealers without any prior appointment also, specially in respect of the pending refund cases, after giving proper receipt and accordingly process them as per law.

Any failure shall be viewed seriously.



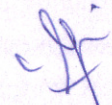
(KULDEEP SINGH)
Jt. Commissioner (Policy)

F.3(378)/Policy/VAT/2013 1514-1518

Dated: 13/2/18

Copy forwarded for information and necessary action to:-

1. All Spl./Addl./Joint Commissioners, Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi-02.
2. Joint Director (IT), Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi-02 to upload the circular on the website of the department.
3. The President/General Secretary, Sales Tax Bar Association (Regd.), Vyapar Bhawan, I.P. Estate, New Delhi-02.
4. All Assistant Commissioners/GSTOs Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi-02 through Zonal Incharges.
5. PS to the Commissioner, GST, Department of Trade and Taxes, GNCT of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi-02
6. Guard File.



(Neeta Negi)
Assistant Commissioner (Policy)