

DEPARTMENT OF TRADE AND TAXES, GOVT. OF NCT OF DELHI
VYAPAR BHAWAN, ITO, NEW DELHI
(HR BRANCH)

Sub: Minutes of the Review Meeting

Please find enclosed herewith Minutes of the Review Meeting held on 01.05.2018 at 4s:00 PM under the Chairmanship of the Commissioner (State Tax) for information and necessary action.

[Signature]
ASSTT. COMMISSIONER (HR)

No.F.ACTT/HR & Zone-I to V/T&T/2015-16/ 5232 - 5238

Date: 09.05.2018

Copy to:-

1. All SCTT/ACTT/JCTT/Ward/Branch Incharges.
2. Controller of Accounts.
3. PS to CVAT
4. Jt Director (IT), EDP Branch with request to upload the minutes on the department's website.
5. PS/PA to Spl. /Addl. / Jt Commissioner with request to forward the minutes to all wards Incharges of their concerned zone.
6. Asstt. Commissioner (System)
7. Guard File.

For n.a. as mentioned above.

[Signature]
09.05.2018

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09/05/2018

[Signature]
AP (Secy)

[Signature]
10/05/18

MINUTES OF MEETING

Minutes of review meeting Chaired by Commissioner (State Tax) with Spl. Commissioner, Addl. Commissioner and Jt. Commissioner, held on 21-03-2018.

| Sl. No. | Issues Discussed | Decision Taken | Action to be Taken By |
|---------|----------------------------|---|---|
| 1. | OHAs related issues | <p>The matter related Objection Hearing Authority was discussed in the meeting at length and it was directed that:-</p> <ul style="list-style-type: none">All OHAs should dispose of at least 100 cases per month.It was desired that the orders passed by SOHAs should be examined by Zonal Incharges for assessing and providing inputs for improving the quality of orders.During the meeting, it was decided that a Committee under the Chairmanship of Spl. Commissioner (RII/ Recovery) may be constituted to examine the working and requirement of OHAs/ SOHAs. And further course of action in the matter, if required may also be proposed by the Committee.A meeting on this matter has been fixed at 4:00 PM on 07/05/2018 (Monday) to discuss the working and requirement of SOHAs. | <p>All Zonal Incharges</p> <p>All Zonal Incharges</p> <p>Spl. Commissioner (BIU/ Recovery)</p> <p>All Zonal Incharges</p> |
| 2. | Audit Para related issues. | <p>During the meeting the status report of Audit Paras was placed before the Commissioner (State Tax), which are as under:-</p> <ul style="list-style-type: none">PAC paras:- Total Number of Paras = 74 Reply sent/ forwarded = 43 No of Pending Paras = 31Audit Paras which are published in 2018:- Total No. of Paras = 34 Reply sent/ forwarded = 06 No. of Pending Paras = 28 | |



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| | | <ul style="list-style-type: none"> SOF paras:- Total No. of Paras =88 Reply sent/ forwarded =51 No. of Pending Paras = 37 <p>It is directed that the reply of all paras should be sent the concerned Authority at earliest with due approval of Commissioner (State Tax).</p> | All Zonal/ Ward Zonal Incharges |
| 3. | Recovery Cases | <p>It was directed that :-</p> <ul style="list-style-type: none"> A circular regarding issue of recovery notice and action to be initiated thereafter may be issued by Policy Branch immediately. | Spl. Commissioner (Policy) |
| 4. | GST related issues | <p>The matter related to GST has been discussed in the meeting and it was decided that:-</p> <ul style="list-style-type: none"> Data regarding number of dealers claiming credit under TRAN-1 may be prepared by System Branch. All ward Incharges are directed to analyze all TRAN-1 credit taken by the dealers in their respective ward by 15-May-2018. Further, any bogus or suspicious transaction noticed should be informed to Zonal Authority and legal action as per rule should be taken wherever required. | <p>Jt. Commissioner (System)</p> <p>All Ward Incharges</p> <p>All Zonal/ Ward Incharges</p> |
| 5. | VAT related issues | <p>It decided that:-</p> <ul style="list-style-type: none"> A list of such dealers, who fall in the following category may be prepared by the Ward Incharges:- <p>(a)No. of dealers downloaded C-Forms after filing DVAT 09.</p> <p>(b)No. of dealers downloaded C-Forms after issuance of DVAT 10.</p> <ul style="list-style-type: none"> An instruction may also be issued by Policy Branch regarding issuance/ downloading of C-Forms by a Cancelled Dealer. | <p>Jt. Commissioner (System)/ All Ward Incharges</p> <p>Spl. Commissioner (Policy)</p> |

Sh. J. S. Singh
9/5/18

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| | | <ul style="list-style-type: none">It is also decided in the meeting that the Committee Constituted under the Chairmanship of Spl. Commissioner (BIU/ Recovery) may also look into the feasibility regarding creation of new/ separate ward for Petroleum Products and liquor which are still under VAT Act. | Spl. Commissioner (BIU/ Recovery) |
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It was further desired that Action Taken Report on above and earlier meetings of SOMs be furnished by all the Concerned at least 24 hours before the next meeting.


ASSTT. COMMISSIONER (HR)