

DEPARTMENT OF TRADE AND TAXES, GOVT. OF NCT OF DELHI
VYAPAR BHAWAN, ITO, NEW DELHI
(HR BRANCH)

Sub: Minutes of the Review Meeting

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Please find enclosed herewith Minutes of the Review Meeting held on 17.07.2018 at 5:00 PM under the Chairmanship of the Commissioner (State Tax) for information and necessary action.

[Signature]
20/7/18
ASSTT. COMMISSIONER (HR)

No.F.ACTT/HR & Zone-I to V/T&T/2015-16/ 8054-68

Date: 30-7-18

Copy to:-

1. All S.C.T.T./A.C.T.T./J.C.T.T./Ward/Branch Incharges.
2. Controller of Accounts.
3. PS to CVAT
- ✓ 4. Jt Director (IT), EDP Branch with request to upload the minutes on the department's website.
5. PS/PA to Spl. /Addl. / Jt Commissioner with request to forward the minutes to all wards Incharges of their concerned zone.
6. Asstt. Commissioner (System)
7. Guard File.

[Signature]
1013/EDP-
30/7/18

[Signature]
30/7/2018

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AD (Secy)

[Signature]
30/7/18

DEPARTMENT OF TRADE AND TAXES, GOVT. OF NCT OF DELHI
VYAPAR BHAWAN, ITO, NEW DELHI
(HR BRANCH)
MINUTES OF MEETING

Minutes of review meeting Chaired by Commissioner (State Tax) with Splg. Chaired
 Commissioner, Addl. Commissioner and Jt. Commissioner, held on 17-07-2018.

Sl. No.	Issues Discussed	Decision Taken	Action to be Taken By
1.	GST related issues	<p>Matters related to GST has been discussed in the meeting in detail and it was decided that:-</p> <ul style="list-style-type: none"> It was observed that there are number of dealers who have filed GSTR 3B but not filed GSTR 1. It was directed that Notice under relevant section of Act should be issued to such return defaulter and such dealers to be prosecuted. Further, all Ward and Zonal Incharges should analyze the GSTR-3B and GSTR-1 & 2A and take appropriate action as per law immediately. Also immediate follow up action against the return defaulters should be initiated and compliance reported every week. All Ward Incharges should scrutinize details provided by the dealers in TRAN-1 and in case of suspicions, with valid reason, the Ward Incharge may take action after passing the proper orders following the due process of law. Further Ward Incharge should maintain proper file/ records in respect of such cases with proper notings for future records. It was desired that wherever demand is created on account of assessment, the Ward Incharge may initiate recovery proceedings immediately after the lapse of limitation period available under the law/ Act. It is directed that each and every Zone should take action on at least one recovery case of more than 5 Cr. 	<p>All Zonal/ Ward Incharges</p> <p>All Zonal/ Ward Incharges</p> <p>All Zonal/ Ward Incharges</p> <p>All Zonal/ Ward Incharges</p> <p>All Zonal/ Ward Incharges</p>

It was further desired that Action Taken Report on above and earlier meetings of SOMs be furnished by all the Concerned at least 24 hours before the next meeting.


 ASSTT. COMMISSIONER (HR)